



STUTZ ARTISTS ASSOCIATION

2010 Artists Open House

VOLUNTEER APPLICATION

Friday, April 23rd – 5:30-10:30 pm
Saturday, April 24th – 2:00-7:00 pm
Stutz Business Center
10th & Capitol Ave., Downtown Indianapolis

**Volunteer for the 2010 Stutz Open House and receive:
Free admission to the event and a free Stutz t-shirt.**

Plus you can enjoy the art and atmosphere of one of Indianapolis' premier art events!

VOLUNTEER ACTIVITIES

Set-Up/Teardown

Set-Up volunteers will assist the Stutz staff and artists with setting up tables, signage, supplies, etc. prior to the opening of the event. Friday set up will include assisting artists as they pick up ice for their studios and directing food vendors and entertainment. Teardown volunteers will help to remove these items and assist in general clean up at the end of the event.

Wednesday 5:00 – 8:00 p.m.

Friday 2:00 – 5:30 p.m.

Saturday 6:30 – 8:30 p.m.

Thursday 5:00 – 8:00 p.m.

Saturday 11:30 a.m. – 2 p.m.

Artist Studios/Information

You will be responsible for welcoming guests, directing them to artists' studios, and answering questions. You may also be asked to "studio-sit" when an artist needs a short break. You will not be asked to sell for the artist. Must be able to sit and/or stand for a period of time.

Friday 4:30 – 8:00 p.m.

Saturday 1:15 – 4:30 p.m.

Friday 7:30 – 11:00 p.m.

Saturday 4:00 – 7:30 p.m.

Elevators

As an elevator volunteer, you will be asked to lift the gates, allowing patrons on and off. You must be able to lift overhead and stand for a period of time. You will NOT be operating the elevators.

Friday 4:30 – 8:00 p.m.

Saturday 1:15 – 4:30 p.m.

Friday 7:30 – 11:00 p.m.

Saturday 4:00 – 7:30 p.m.

Volunteer Check-in/Floaters

These volunteers will assist the Volunteer Coordinator with checking in other volunteers, seeing that they receive their T-shirts, and to serve as an information source for volunteers. You may also be asked to serve in another area should a volunteer be absent or need a break.

Friday 4:00-8:00 p.m.

Saturday 12:45 – 4:15 p.m.

Friday 7:15-11:00 p.m.

Saturday 3:45 – 7:30 p.m.



STUTZ ARTISTS ASSOCIATION

Please fill out and return complete application page.

Applications are due by Monday, April 12th.

Please note: You must be 18 to volunteer or 16 to volunteer with a parent/guardian.

Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Mobile Phone: _____

E-Mail: _____

It is strongly encouraged that you attend a volunteer orientation session at the STUTZARTSPACE Gallery on the first floor of the Stutz Business Center. Please choose one

I will attend the Volunteer Orientation on Thur., Apr. 15 @ 5:45 pm

I will attend the Volunteer Orientation on Sat., Apr. 17 @ 11:00 am

INDICATE YOUR TOP ACTIVITY CHOICES

Please mark your preference (1, 2 & 3). We will make every effort to assign you in one of these areas, however it may become necessary to re-assign you based on the needs of the event.

Choice	Area	Day(s)	Time
1			
2			
3			

Volunteering with a friend? Please give us his/her name. We will attempt to assign you together. However, please note that because of assignment needs, this may not be possible. Please make sure your friends also complete applications.

Name: _____

Name: _____

How did you find out about this volunteer opportunity?

- Stutz website _____
- Indianapolis Ambassadors _____
- Friend _____
- Newspaper _____
- School _____
- Volunteered in the past _____
- Organization _____
- Other _____

Applications can be submitted online at www.stutzartists.com or mail this form BEFORE APRIL 12 to: Stutz Artists Association, c/o Cathi Wineland, 1515 East 80th Street, Indianapolis, IN 46240.

QUESTIONS? Contact Cathi at cathiwineland [at] comcast [dot] net or 317-466-1250.